

Energy Efficiency Compliant Products 2014 (EEPLIANT 2014)

EEPLIANT Launch, 29 April 2015 in Brussels

Venue: PROSAFE offices, Avenue des Arts - Kunstlaan 41, 1040 Brussels, Belgium

IMPORTANT TO BE NOTED

Reimbursement of travel costs

The project budget covers the travel and subsistence costs for the conference for one representative from each participating organisation that has signed the EEPLIANT Grant Agreement plus the PROSAFE appointed EEPLIANT Consultants.

Confirmation of participation

Please confirm your participation at info@prosafe.org before 20 April 2015.

Lunch will be available to the attendees.

First Part - closed meeting

Agenda - Joint Meeting Advisory Board and Management Team

Time: 10:30 -13:00

N°	SUBJECT
1.	Opening of the meeting
2.	Adoption of the agenda
3.	Appointment of the Chairman of the Advisory Board
4.	Tour de Table NOTE: As this is the first meeting, all attendees are requested to prepare 2 or 3 sentences of introduction for themselves and their organisation
5.	Introduction to the background of PROSAFE (PROSAFE Office)
6.	Outline of the EEPLIANT programme and overall timing (introduced by the PROSAFE Coordinator for EEPLIANT and the Project Advisor from EASME)
7.	The role of the Advisory Board (introduced by the PROSAFE Office)
8.	The role of the Management Team (introduced by the PROSAFE Office)
9.	PROSAFE plans for management and coordination (PROSAFE Office)
10.	Any other business
11.	Closure of meeting

Second Part - open meeting

Agenda - Launch Conference

Time: 14:00 -17:00

TIME	N°	SUBJECT
14:00		<i>Registration of attendees, coffee</i>
14:30	1.	Opening of the Launch Conference <ul style="list-style-type: none">• Opening speech by Chairman of the EEPLIANT Advisory Body• Remarks from the European Commission, DG Energy
14:45	2.	History, objectives and work programme of EEPLIANT
15:45		<i>Coffee break</i>
16:00	3.	Overview of the Governance and management structure of the programme
16:30	4.	Open floor - views from stakeholders
17:00	5.	Closure of Conference