



Call for Reactions

The Board of PROSAFE looks for a new Executive Director

Introduction

The Mission Statement of PROSAFE is:

To enhance cooperation between market surveillance authorities and their officers in order to improve safety and compliance of products and product related services.

PROSAFE is a Brussels based NGO:

- created and run by Market Surveillance Officials
- coordinating for more than 10 years Joint Market Surveillance Actions for (now) 3 DG's of the European Commission
- with a professional Office with 5 internal and 6 external staff.

The Call

The present Executive Director has announced to leave his position in the middle of 2018, but to remain available to assist his successor in the complex situation of the many Joint Actions run by PROSAFE. He also will remain available as Advisor to the Board until May 2019.

The new director should start at 1 July 2018 on a full-time basis and should preferably have her or his residence in Brussels or its vicinity.

Profile PROSAFE Executive Director

Has strategic and tactical skills

Has good interpersonal communication and representation skills

Has proven Market Surveillance affinity, if not experience

Has financial competences, able to oversee the financial data & Able to translate them to the organization

Has good diplomatic skills and the ability to handle sensitive issues with discretion

Has a strong sense of responsibility and is integer and reliable

Must be able to focus on headlines in the middle of details

Is flexible, with good sense of analytical priority setting

Proficiency in English is required, French and Dutch are an asset

Not hierarchic thinking, is open for bottom up, able to use top-down

Searching the balance between the interest of the task and the staff

Has proven experience of working in a multicultural and international environment

Proven knowledge of the European Commission and its operation is an asset



The Process

The Board of PROSAFE will carry out the first selection by a thorough review of the applications. The successful candidates will then have the opportunity of an interview with the present Executive Director. Finally, the last selection step involves interviews with Board Members.

Your reaction

Applicants are invited to send a Letter of motivation to nico.olie@prosafa.org, who will treat it with ultimate confidentiality.

Please also add a CV, and a description of your idea how to manage this Office/organization.

Also your ideas about remuneration and other requests are important.

We like to receive your reaction not later than 31st December 2017.